

Texas Agricultural Technical Assistance Program

Enrollment Process

Many farmers may be interested in participating in the Texas Agricultural Technical Assistance Program, but may have concerns regarding their role within the program. How much time do they need to invest? What do I need to supply?

This handout answers some of these questions.

Step One: Farmer calls in to EnSave to get qualified for the program. At this point the farmer just needs the following:

- Accurate estimate of last 12 months energy usage - Electrical, diesel, natural gas & propane all qualify
- A solid understanding of their operation and the equipment being used
- About 25 minutes of time

Step Two: Once approved for an EAR, the farmer needs to provide the following in order to move forward:

- Last 12 months of Actual energy usage in units & dollars
- A map of the operation - hand-drawn, Google Earth or FSA maps all work fine
- Sign and return their Energy Assessment Report (EAR) Service Agreement

Step Three: Once the paperwork from Step Two has been provided, EnSave conducts a pre-site interview with the farmer over the phone to gather more detail about their equipment and operation and scope out the data collection. This call generally takes about **30-45** minutes.

Step Four: A Data collector goes on-site to gather/verify the remaining data. The farmer needs to make someone available for the data collector to guide them around, answer questions, etc. This normally takes from **1 to 2 hours**.

Step Five: The rest of the work in preparing the EAR happens here at EnSave and requires no time/effort from the farmer.

Step Six: A few weeks after the farmer receives the EAR, an EnSave representative will give them a follow-up call to go over the report and answer any questions the farmer may have. This will take approximately **45 minutes**.